

Tenney Memorial Library

December 8, 2016

Present: Greg Eaton (Chair), Carol Cottrell (Vice Chair), Tom Beers (Treasurer), Jennifer Fischer (Secretary), Kate Maver (Trustee) and Luisa Lindsley (Librarian).

Before the meeting Peg Hastings (Library Volunteer) spoke to the board about a missing key to the clock in the front room. Trustee Eaton will ask Trustee Sachs if he knows where the key is. Trustee Maver will try a key that she has which is of a similar size.

Meeting called to order at 7:10.

1. Approval of October Meeting Minutes
 - a. Trustee Beers moved to accept the October 2016 minutes as written; motion seconded. The minutes were voted upon and passed.
2. Treasurer's Report

Trustee Beers did a brief overview of the Treasurer's Report thru 12/4/16. Trustee Beers is depositing all appeal money as it is received instead of holding some back for the next years budget. Some appeal letters have been returned due to incorrect addresses Trustee Beers reviewed the names with the other trustees some of who agreed to find new addresses for the returned mail.
3. Review and Adoption of 2017 Budget

Currently we show a loss of \$6,140 for 2016, but expect the final loss to be around \$4,000 versus a budgeted loss of \$8,695. The board reviewed and discussed the proposed budget for 2017 making some adjustments. Trustee Eaton moved to adopt the budget as amended, seconded by Trustee Eaton. The motion was voted upon and passed.

 - b. Trustee Beers stated that Trustee Richardson has expressed concern that future construction or restoration projects to the library may affect historic preservation funding.
4. Other Business

Glen Godfrey's cleaning time will be decreased to allow extra funds for more thorough quarterly cleaning by a professional cleaning service.

Trustees discussed several ideas for future fundraising. Librarian Lindsley suggested a destination raffle. Trustee Beers will ask Trustee Sachs about sending an appeal letter to local business. Trustee Maver spoke about the Bailey Hazen Poetry Project. The project begins in February and is open to students from the surrounding high schools. The poetry submitted by the students is judged by past or present poets laureate of Vermont and/or New Hampshire. In April a reading by the finalists and presentation of a \$200.00 prize will be held at the library.
5. The next meeting will be February 16, 2017 at 7:00

The meeting adjourned at 9:25

Respectfully submitted,

Jennifer S. Fischer

Minutes are not official until approved by the Tenney Memorial Library Board of Trustees at the next regularly scheduled meeting.

