

Tenney Memorial Library

August 11, 2016

Present: Carol Cottrell (Vice Chair), Wayne Richardson (Auditor), Jennifer Fischer (Secretary), Kate Maver (Trustee), Paul Sachs (Trustee), and Luisa Lindsley (Librarian).

Meeting called to order at 7:02

There were no changes to the agenda. In the absence of Chair Eaton, Vice Chair Cottrell ran the meeting.

1. Approval of Minutes

a. Trustee Sachs moved to accept the June 2016 minutes as written; motion seconded. The minutes were voted upon and passed.

2. Treasurer's Report

In the absence of the Treasurer Trustee Sachs handed out the Treasurer's Report to those who had not already received it. Motion was made to dispense with discussion, motion seconded. All in favor.

3. New Business

a. Fall Festival – The Fall Festival will be September 24th from 9:00-3:00. Trustee Sachs explained that last year a tent and several tables with books was set up in front of the library with signs directing people to the basement where the majority of books are for sale. This worked well and will be done again this year. Librarian Lindsley will put a sign out in front of the Library a week before the sale to advertise the event. Trustee Cottrell will send out an email for sign up.

4. Librarian's Report

Librarian Lindsley noted that there is an increase of visits by children during the summer and parents are looking for summer programs. She met with the Groton and Wells River Librarians to discuss summer programs for children. She asked that money be budgeted for summer programs next year, Trustee Sachs suggested that she remind the board in November when the budget for 2017 is created. Discussion about possible future summer programs followed. All groups using the library continue with no changes except the Spanish Club which is doing well and growing in membership. Several members of the Spanish Club have requested language software. Story time for pre-schoolers is every Tuesday with an average of 12-13 children and 2 adults in attendance. There have been no special programs or events this summer. Librarian Lindsley noted that Newbury residents seem to prefer programs by local presenters. Librarian Lindsley stated that the library is not as clean as it should be, discussion followed.

5. Old Business

a. Uncommon Jam – The Uncommon Jam is August 28th from 2:00-7:00. Trustee Kennedy has made arrangements with Slicks Ice Cream to purchase ice cream at a reasonable price. The freezer will be plugged in at least 24 hours before the event so it will be cold enough for the ice cream. Trustee Cottrell will ask that the sign up list be put on line so those who haven't signed up for a shift can do so.

b. Status Update From Committees on Library Use, Programs, Circulation Desk – Trustee Richardson was not able to locate the Library Use Policy, it was suggested that it may be in the

files in the basement (*The Library Use Policy was located the day after the August 11th Board meeting by Trustee Richardson and delivered to Trustee Cottrell*). Librarian Lindsley reported that she and Trustee Beers had a conversation about future programs for the library and discussed the possibility of doing something thru the VT Humanities. The circulation desk has been cleaned out and the area has been reorganized to make things flow better.

6. Other Business

Trustee Sachs asked about the Historic Grant Register and Trustee Richardson suggested we keep it in some form, either hard copy or on line, as a reference. Trustee Richardson asked if books are being returned to the library on a more timely basis now that the new computer software is being used. Librarian Lindsley said yes and Trustee Sachs displayed and explained a report showing the status of books that have been borrowed by patrons.

7. The next meeting will be October 20, 2016

The meeting adjourned at 8:09

Respectfully submitted,

Jennifer S. Fischer

Minutes are not official until approved by the Tenney Memorial Library Board of Trustees at the next regularly scheduled meeting.