

Minutes of the Tenney Memorial Library board of directors meeting April 14, 2016

Present: Tom Beers (trustee), Carol Cottrell (Vice Chair), Susan Kennedy (Trustee), Catherine Kidder (Trustee), Paul Sachs (Treasurer), Carly Wade (Trustee), Luisa Lindsley (Librarian), Peg Hastings (TML Volunteer)

Meeting called to order at 7:10 pm.

- I. Approval of February Meeting Minutes
 - a. Secretary's report accepted.

- II. Treasurer's Report
 - a. Review of Profit and Loss Budget vs. Actual (January 1 – April 14, 2016) and Balance Sheet Previous Year Comparison. Approved unanimously.

 - b. Building maintenance repairs discussed and moved to next meeting's agenda; questions re: which repairs to do and sources of funds.

- III. New Business
 - a. Nominations for New Trustees
Jennifer Fischer nominated by Trustee Sachs and seconded by Trustee Cottrell. Ms. Fischer will replace Trustee Calley and serve as Board Secretary. Unanimously approved.
Kate Maver nominated by Trustee Kidder and seconded by Trustee Kennedy. She will take Trustee Kidder's place and help to co-ordinate TML's work with Baldwin's Board. Unanimously approved.
Retirements and new memberships all provisional until these minutes accepted at next Board meeting.
 - b. Spring cleaning
Trustees' cleaning day will be Saturday, May 21, 9 am – 12 m. TML e-mail will also call for volunteers.
Oxbow's Community Service Day is Thursday, May 19, 9 am – 12 m. Librarian Lindsley will supervise students, and other Trustees will be needed to help.
 - c. Book sale
Sale of contents of Peter Keyes' shop proposed for Saturday and Sunday, July 2 and 3, at the shop. Trustee Kidder will confirm date with Peter and then place ads for the event. Newbury Historical Society will be invited to survey shop's contents before the sale. Two Trustees will be needed at sale throughout hours of opening.
Trustees Beers, Sachs and Wade will assess and classify materials in shop before sale.
 - d. Proposal to move \$12,000 from savings to endowment.
Trustee Kidder moved to accept this proposal; Trustee Sachs seconded.

Unanimously approved.

e. Newbury Connect

This committee proposed public information session(s) about Newbury's non-profit organizations. This will be organized by Oxbow students. No action needed.

IV. Librarian's report

a. TML is doing fine, but concern expressed about getting more people into the library. To do so, will create a calendar of four events, using Vermont Humanities Council's programs. Children's programs for the summer will need further funding; plans and budget to be presented at next Board meeting.

b. Concerns continue about regular TML cleaning. Trustee Sachs suggestion installing a utility sink in old bathroom to facilitate work.

c. Librarian Lindsley proposed moving main desk to side and rear in order to make larger entrance and librarian work space. Sources of funding discussed. Tenney Family Association Newsletter could help with fundraising. Town of Newbury will need to approve project. Trustee Kidder will ask Art Morris to estimate cost of work and then give that number to Tenney Family Association. Modern Woodmen's Association also might help with fundraising. Committee formed to pursue this proposal: Trustees Kennedy and Kidder, Librarian Lindsley.

V. Old business

a. Library officers

Elections will be held at June meeting. Questions about naming a co-Chair to work with Chairman Eaton.

b. Guidelines for use of library by outside groups.

Committee formed (Trustees Cottrell, Richardson, Sachs, Wade) to make plan to present at June meeting. Trustee Kidder has list of guidelines to use in that project.

VI. Other business. None.

VII Next meeting date:

Thursday, June 23, 7 pm proposed. Trustee Sachs will check date with Trustee Eaton and nominated Trustee Fischer and the confirm.

Meeting adjourned at 8:45 pm.

Respectfully submitted,

Carly Wade, Secretary substitute